

**Submitter's Details**  
*Please leave blank for anonymous reporting.*

Company Name:		Reporter Name:	
Phone Number:		E-Mail Address:	
Postal Address:		Date:	

**\*Information contained in this report will not be used to prosecute the reporter.\***

**To be completed by the reporter**

<b>Specify Safety Event Type</b>	<i>Accident</i> <input type="checkbox"/>	<i>Incident</i> <input type="checkbox"/>	<i>Hazard</i> <input type="checkbox"/>
<b>Date of occurrence</b>		<b>Location</b>	

**Report text**  
*What happened? Please describe as detailed as possible and note anything you think is important. Please include what you believe really caused the problem and what can be done to prevent a recurrence or to correct the situation. Please keep in mind the topics shown below – Chain of events, Human Performance Considerations*

<p align="center"><b>Chain of events</b></p> <p>How did the problem arise? How was it discovered? Contributing factors?</p>	<p align="center"><b>Human Performance Considerations</b></p> <p>Perceptions Actions of inactions Decisions Judgements Factors affecting the quality of human performance</p>
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**Submitting your report:**

**E-Mail: [Safety.Reporting@roeder.aero](mailto:Safety.Reporting@roeder.aero)**

**Tel.: 0049-6103-4002-0**

Erstellt: C.Teske	Geprüft: F.Justus		Freigegeben: C.Teske
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**FOR INTERNAL USE ONLY**

**To be determined by the Safety Manager**

Report ID No. \_\_\_\_\_

Date Report was received \_\_\_\_\_

**Initial Risk Analysis**

	Extremely Improbable	Improbable	Remote	Occasional	Frequent
Catastrophic	Tolerable <input type="checkbox"/> 1A	Tolerable <input type="checkbox"/> 2A	Unacceptable <input type="checkbox"/> 3A	Unacceptable <input type="checkbox"/> 4A	Unacceptable <input type="checkbox"/> 5A
Hazardous	Acceptable <input type="checkbox"/> 1B	Tolerable <input type="checkbox"/> 2B	Tolerable <input type="checkbox"/> 3B	Unacceptable <input type="checkbox"/> 4B	Unacceptable <input type="checkbox"/> 5B
Major	Acceptable <input type="checkbox"/> 1C	Tolerable <input type="checkbox"/> 2C	Tolerable <input type="checkbox"/> 3C	Tolerable <input type="checkbox"/> 4C	Unacceptable <input type="checkbox"/> 5C
Minor	Acceptable <input type="checkbox"/> 1D	Acceptable <input type="checkbox"/> 2D	Tolerable <input type="checkbox"/> 3D	Tolerable <input type="checkbox"/> 4D	Tolerable <input type="checkbox"/> 5D
Negligible	Acceptable <input type="checkbox"/> 1E	Acceptable <input type="checkbox"/> 2E	Acceptable <input type="checkbox"/> 3E	Acceptable <input type="checkbox"/> 4E	Tolerable <input type="checkbox"/> 5E

**To be determined by the responsables**

Root Cause (5 Why)

*To be determined by:*

Corrective Action Taken

*To be determined by:*

Preventive Corrective Action

*To be determined by:*

Contributing Factors

*To be determined by:*

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**To be determined by the Safety Manager**

Effectiveness of the measures taken demonstrated by:

Risk Determination after implementation of all relevant actions and measures

	Extremely Improbable	Improbable	Remote	Occasional	Frequent
Catastrophic	Tolerable <input type="checkbox"/> 1A	Tolerable <input type="checkbox"/> 2A	Unacceptable <input type="checkbox"/> 3A	Unacceptable <input type="checkbox"/> 4A	Unacceptable <input type="checkbox"/> 5A
Hazardous	Acceptable <input type="checkbox"/> 1B	Tolerable <input type="checkbox"/> 2B	Tolerable <input type="checkbox"/> 3B	Unacceptable <input type="checkbox"/> 4B	Unacceptable <input type="checkbox"/> 5B
Major	Acceptable <input type="checkbox"/> 1C	Tolerable <input type="checkbox"/> 2C	Tolerable <input type="checkbox"/> 3C	Tolerable <input type="checkbox"/> 4C	Unacceptable <input type="checkbox"/> 5C
Minor	Acceptable <input type="checkbox"/> 1D	Acceptable <input type="checkbox"/> 2D	Tolerable <input type="checkbox"/> 3D	Tolerable <input type="checkbox"/> 4D	Tolerable <input type="checkbox"/> 5D
Negligible	Acceptable <input type="checkbox"/> 1E	Acceptable <input type="checkbox"/> 2E	Acceptable <input type="checkbox"/> 3E	Acceptable <input type="checkbox"/> 4E	Tolerable <input type="checkbox"/> 5E

Risk tolerable:  yes  no -> comment on further steps:

Risk Mitigation successful?  yes  no -> comment on further steps:

Report closed by		Date closed	
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\* The following companies is referred to as Roeder Group:

- Röder Präzision GmbH, 63329 Egelsbach, Germany
- Röder Präzision GmbH, 28816 Stuhr, Germany
- Röder Component Service Center GmbH, 63329 Egelsbach, Germany
- Röder Component Service Center GmbH, 53842 Troisdorf, Germany
- Röder Component Service Center s.r.o., Airport Kosice, Slovak Republic
- Röder Component Service Center GmbH, 04435 Schkeuditz, Germany
- Roeder CSC FZCO, Dubai, UAE

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